

## **RUBRIC AND CHECKLIST FOR MODEL OAS RESOLUTIONS**

### **FORM:**

- \_\_\_ 1. Plain white paper - No symbols, flags or school references
- \_\_\_ 2. Double-spaced

### Preamble:

- \_\_\_ 3. Title - all caps, no underline
- \_\_\_ 4. General, First, Second Committee "A" or "B"
- \_\_\_ 5. Topic No. \_\_\_ of the agenda
- \_\_\_ 6. Draft resolution by the Delegation(s) of \_\_\_\_\_
- \_\_\_ 7. THE GENERAL ASSEMBLY
- \_\_\_ 8. Headings - separate and unnumbered  
CONSIDERING: can be used only once; BEARING IN MIND;; RECALLING;;  
NOTING;; AWARE;; TAKING INTO ACCOUNT;; RECOGNIZING;; HAVING  
SEEN;; etc.
- \_\_\_ 9. Each paragraph ends with semicolon (;)
- \_\_\_ 10. The next to the last paragraph ends with semicolon then "and" (; **and**)
- \_\_\_ 11. The last paragraph ends with comma (,)

### Operative:

- \_\_\_ 12. RESOLVES:/RECOMMENDS:/DECLARES:  
Use diplomatic language with verbs and clauses of varying intensity
- \_\_\_ 13. Numbered, General to specific, End each with a period (.)  
Mild: to congratulate, commend, acknowledge, praise . . . .  
Moderate: to advice, ask, request, recommend, study, suggest, continue, reiterate,  
call upon, declare . . . .  
Active: to propose, establish, form, create, amend, employ, set, provide, designate,  
instruct, initiate, increase, decrease . . . .  
Forceful: (NO ORDERS TO GOVERNMENTS)  
to strongly urge, require, authorize, eliminate, exempt . . . .
- \_\_\_ 14. Advisor's signature
- \_\_\_ 15. 5 Cosignatories – Numbered

### **CONTENT:**

- \_\_\_ 1. Citing OAS Charter, conventions, protocols, documents, OAS passed resolutions,  
rationale
- \_\_\_ 2. Quoting these documents properly
- \_\_\_ 3. Who and How it will be funded
- \_\_\_ 4. It is dealing with and consistent with OAS issues, organizations, and regulations
- \_\_\_ 5. It is consistent with current and existing statistics and data
- \_\_\_ 6. It is consistent with the countries, regions, and hemisphere's concerns
- \_\_\_ 7. It is pertinent to the topic
- \_\_\_ 8. It is NOT too general to be worthy of debate
- \_\_\_ 9. It is specific, well defined, and workable
- \_\_\_ 10. It is realistic, creative, and BOLD

- \_\_\_ 11. It is clear what individual, body or institution is to carry out the action
- \_\_\_ 12. It is proofread for form, spelling, and punctuation

Suggestion: Have you considered creating . . . ?

Multilateral treaties, summits, conventions, ad hoc committees, standing committees, changes in OAS structure, amendments to the Charter